

THE NAVAJO NATION
Department of Personnel Management
JOB VACANCY ANNOUNCEMENT

REQUISITION NO: <u>DOH07221180</u>	DATE POSTED: <u>05/28/21</u>
POSITION NO: <u>244702</u>	CLOSING DATE: <u>07/12/2021 by 5pm</u>
POSITION TITLE: <u>Electrician (S) (Temporary)</u>	
DEPARTMENT NAME / WORKSITE: <u>NDOH/Division of Behavioral and Mental Health Services, Window Rock, Arizona</u>	
WORK DAYS: <u>Monday-Friday</u>	REGULAR FULL TIME: <input type="checkbox"/> GRADE/STEP: <u>BJ61A</u>
WORK HOURS: <u>40 hrs/week</u>	PART TIME: <input type="checkbox"/> NO. OF HRS./WK.: _____ \$ <u>34,514.64</u> PER ANNUM
SENSITIVE <input checked="" type="checkbox"/>	SEASONAL: <input type="checkbox"/> DURATION : _____ \$ <u>16.53</u> PER HOUR
NON-SENSITIVE <input type="checkbox"/>	TEMPORARY: <input checked="" type="checkbox"/> <u>One (1) Year</u>

DUTIES AND RESPONSIBILITIES:

Performs work for Division of Behavioral and Mental Health Services (DBMHS) sites such as troubleshoots, repairs and/or replaces electric wiring lines, circuits and electrical motors; installs or extends electrical circuits for outlets for interior and exterior lighting; installs conduit and pull wires; services heating furnaces and water heaters; maintains and upgrades wires, dedicated circuits, heating and cooling equipment and junction boxes; maintains, repairs or replaces light bulbs and light fixtures; replaces bearings on motors; troubleshoots and repairs solar systems.

Maintains, repairs and replaces ballasts, sockets, starters, outlets, and photo cells; services, installs or replaces transformers, breakers, capacitors, fuses, thermostats, heating elements, contactors, relays and heat tapes; orders supplies and materials, completes work order forms, time sheets, mileage reports, and status reports; completes electrical inspections; may assist other trades in performance of duties related to plumbing, carpentry, painting and appliance repairs; performs general maintenance duties.

QUALIFICATION REQUIREMENTS: (Education, Experience and Training)

Minimum Qualifications:

- A high school diploma/GED; and two (2) years of progressively responsible apprentice level commercial or residential electrical installation and repair experience.

Special Requirements:

- Must be a Licensed Apprentice Electrician.
- Possess a valid state driver's license.
- A favorable background investigation.

(To receive full credit for education, certification, or licensure, transcripts, copies of degrees, certificates, and other appropriate documents must be submitted along with employment application.)

Special Knowledge, Skills and Abilities:

Knowledge of apprentice level electrical contracting methods, practices and procedures; knowledge of the repair of electrical motors and systems; knowledge of the building codes and regulations related to electrical installation; knowledge of occupational safety and health regulations and practices; knowledge of equipment, supplies and specialty tools related to electrician trade; knowledge of sources of supply, prices and grades and qualities of a variety of materials, supplies and equipment.

Skill in safely installing, repairing and replacing electrical wiring systems; skill in following National Electrical Code rules and regulations; skill in safely utilizing a variety of power and hand tools; skill in following written and verbal directions, blueprints and electrical schematics; skill in estimating costs of materials and labor; skill in establishing and maintaining effective working relationships.

THE NAVAJO NATION GIVES PREFERENCE TO ELIGIBLE AND QUALIFIED APPLICANTS IN ACCORDANCE WITH THE NAVAJO PREFERENCE IN EMPLOYMENT ACT AND VETERANS' PREFERENCE.